ILIC

Groupe AMBOS

TRAINING THE TRAINER

Effectively transferring your Know-How

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NUMBER OF PARTICIPANTS
6 -10 people

LENGTH OF COURSE
2 days: 9.00 – 12.30, lunch with the trainer, 13.30 - 17.00

WHO IS THIS TRAINING FOR?
Anyone who needs to acquire training skills to develop the knowledge and comptencies of other team-members, clients, suppliers, agents...

LEVEL OF ENGLISH REQUIRED
B2 minimum (CERL)

OBJECTIVES

The aim of this course is to improve **YOUR SKILLS** in training others.

How do we help you?

- ✓ By developing the skills needed to be a trainer (dynamic behavior, listening, dealing with conflict, creating involvement, transferring information in a clear and concise way, delivery)
- ✓ By strengthening your training techniques and discovering techniques to get active participation and rapport
- ✓ By transmitting the message you want to give and making sure it is remembered
- ✓ By practicing these techniques and improving the effectiveness of communicative language in a training environment
- ✓ By leading, controlling and motivating the group during training sessions

CONTENT

Day 1

Preparing for training: for whom, for what, how
Training in English: basic rules for impact
Body language, gestures and positioning
The training room: what layout for what training
Pedagogical principles: methods and unfolding
Setting goals
Turning the objective into content

- Training structure: how to maintain rhythm and keep the pace

Day 2

The phases of the learning process
Preparing educational materials
Powerpoint, video, audio...
Starting the training: introductions
How to create and manage group interactivity

- Checking what has been learnt
- Evaluation methods during and after training
- Questions/answers

TRAINING APPROACH

- Practice techniques for Training : applying Confucius and Pareto
- Exercises to improve public speaking
- Observing and reviewing role plays
- Preparing support material
- Watching video training films
- Group Discussion
- Personal preparation

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TRAINING THE TRAINER COURSE PRICE

€ 700.00€ HT per participant for inter-company* groups
- **maximum 8 participants**

or

€ 3 600.00 HT per intra-company* group
-maximum 10 participants

** **inter-company** – participants from multiple companies **intra-company** – all participants from the same company*

Our Corporate Training Courses are held at our offices or at our clients' offices in Paris. Requests for training outside of the Paris region are welcome. Travel and accommodation for courses outside of the larger Paris area are not included in the Course price and will be subject to location.

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